



School Council

Minutes of Meeting No.3/2026

School Council Meeting: Wednesday 20 May 2026

Members:

DET: Tristan Lanarus (Executive Officer), George Ekonomopoulos, Kieran Jiwa, Marc Koenig, Jenny Vlahandreas
Parent: Tony Aravidis, Sharlene Connors, Emma Green, Yvette Herft, Michelle Kumarich, Helena Clements
Student: Marcus Golonka, Kito Mukasa
Community: Aaron Huang, Jordan Novytarger, Arshika Vikram Prakash, Harel Saig
Non-Members: Joanne Antcliff, Correne Harry

Meeting commenced:

Venue: Conference Room

Chairperson: Yvette Herft

Apologies for Absence: George Ekonomopoulos, Jenny Vlahandreas, Aaron Huang

Observers:

Conflict of Interest: **Yvette Herft** – Family members are staff (Education Support) at Bentleigh Secondary College
Tony Aravidis – Landscaping for Bentleigh Secondary College

Quorum: The chairperson noted that a quorum was present

Agenda Alteration:

Minutes of previous meeting: – Tuesday 24 March 2026 were previously distributed.

Motion:

That the minutes of the Council Meeting held Tuesday 24 March 2026 be accepted.

Moved: Michelle Kumarich

Seconded: Kito Mukasa

Carried

Business Arising from the minutes:

Nil

Correspondence:

Inwards and Outwards correspondence – presented by Jo Antcliff

Motion:

That the May Outwards and Inwards Correspondence received, and actions be endorsed.

Moved: Kito Mukasa

Seconded: Emma Green

Carried

Reports:

President:

President's Report presented by Yvette Herft

The President thanked all School Council members for their contribution and support for the College.

Motion:

That the President's May Report as tabled is accepted and recommendations endorsed.

Moved: Kito Mukasa

Seconded: Emma Green

Carried

**Principal:**

Principal's report presented by Tristan Lanarus

Motion:

That the Principal's May Report as tabled is accepted and recommendations endorsed.

Moved: Emma Green

Seconded: Tony Aravidis

Carried

Student Representative Council (SRC):

Report presented by all students present

Motion:

That the SRC Student's May Report as tabled is accepted, and recommendations endorsed.

Moved: Sharlene Connors

Seconded: Emma Green

Carried

Parents Club:

Report presented by Emma Green. No report-.

Finance**Financial Reports**

The following financial reports were viewed and discussed by the School Council:

Bank Account Summary	- period 2026-03 & 2026-04
Bank Reconciliations	- 2026-03 & 2026-04
Balance Sheet	- 2026-03 & 2026-04
Bank Account Movements (detailed)	- (01/03/2026 to 30/04/2026)
Cancelled Receipts Report	- (01/03/2026 to 30/04/2026)
Cancelled Payments Report	- (01/03/2026 to 30/04/2026)
Operating Statement (detail)	- period 2026-03 & 2026-04
Annual Sub-Program Budget	- period 2026-03 & 2026-04
Sundry Debtors-Outstanding Invoices	- period 2026-03 & 2026-04
Cash Receipts Report	- (01/03/2026 to 30/04/2026)
Cash Payments Report	- (01/03/2026 to 30/04/2026)
Journal Report	- (01/03/2026 to 30/04/2026)
Family Credit Notes	- (01/03/2026 to 30/04/2026)
Sundry Debtors Credit Notes	- (01/03/2026 to 30/04/2026)
Invoices Awaiting Payment	- period 2026-03 & 2026-04
Cash Flow Statement	- 2026-03 & 2026-04
New or Modified Creditors Direct	- 2026-03 & 2026-04
SRP Budget Management Report	- SRP202522

Reports to be tabled at School Council:

Balance Sheet

Operating Statement

Recommendation:

That School Council move \$251,751.50 March 2026 and \$547,236.96 April 2026 payments be endorsed, and \$96,646.25 March 2026 and \$432,994.53 April 2026 transfers be ratified, and all presented reports accepted as true and correct depiction of the Bentleigh Secondary College finances for the month of March and April 2026.

Moved: Emma Green

Seconded: Harel Saig

Carried

Budget Changes

Recommendation:

That School Council approve the confirmed cash budget revenue and expenditure budget changes for April 2026.

Moved: Yvette Herft

Seconded: Sharlene Connors

Carried

General Business:**Westpac Purchase Card**



The following Purchasing Card statement for the month of April 2026 and May 2026 has been tabled:

List cardholders:

Joanne Antcliff

Correne Harry

Recommendation:

That School Council move all statements and payments as tabled for the School Purchase Cards be accepted.

Moved: Yvette Herft

Seconded: Emma Green

Carried

Financial Delegation Authority - 2026

Signatory Authority

Recommendation:

That School Council approve and endorse the following signatories for the listed bank accounts:

High Yield	-10001 - (Westpac)
Tristan Lanarus	-Acting Principal
Marc Koenig	-Assistant Principal
Eugenia Vlahandreas	-Assistant Principal
Official Account	-10002 - (CBA)
Tristan Lanarus	-Acting Principal
Marc Koenig	-Assistant Principal
Eugenia Vlahandreas	-Assistant Principal
Building Fund	-10003 - (CBA)
Tristan Lanarus	-Acting Principal
Marc Koenig	-Assistant Principal
Eugenia Vlahandreas	-Assistant Principal
School Library Account	-10004 - (CBA)
Tristan Lanarus	-Acting Principal
Marc Koenig	-Assistant Principal
Eugenia Vlahandreas	-Assistant Principal

Commbiz account signatories have been set up as authorisers.

Action: Bank Account signatory register tabled at School Council.

The following staff member currently hold Commbiz tokens:

Authorisers

Tristan Lanarus	-Acting Principal
Marc Koenig	-Assistant Principal
Eugenia Vlahandreas	-Assistant Principal

Administrators

Joanne Antcliff	-Business Manager
Correne Harry	-Assistant Business Manager/HR Manager
Lauren White	-Finance Officer

Moved: Harel Saig

Seconded: Emma Green

Carried

Event Budgets

Whole School Musical June 2026 – A Chorus Line Junior

Expected:

Revenue 515 adult & 390 concession tickets \$ 27,775.00

Expenditure \$ 25,757.00

Surplus/(Deficit) \$ 2,018.00

Recommendation:

That School Council approve and endorse the profit and loss budget for the Whole School Musical and ticket cost of \$35.00 per adult ticket and \$25.00 per concession ticket.

Moved: Harel Saig

Seconded: Kito Mukasa

Carried

**Camps, Excursions & Events – Reconciliation**

Recommendation:

That School Council approve and endorse the April 2026 Camps and Excursions reconciliation as presented and their subsidising where applicable.

Moved: Yvette Herft**Seconded:** Emma Green**Carried****Policies**

Nil

Hire of Facilities

Recommendation:

- That School Council approve the hiring of college facilities by **Chadstone Calisthenics Club** for theatre rehearsal and performance. The hired area is the Performing Arts Precinct on 09 May 2026 between 12:00pm and 6:00pm at the charge of \$2,384.00 incl GST. Agreement of terms and conditions will be signed by all parties prior to the commencement of the hiring agreement and insurance sighted and kept on file.
- That School Council approve the hiring of college facilities by **Calisthenics Victoria** for theatre rehearsal and performance. The hired area is the Performing Arts Precinct on 02 May 2026 between 7:00am and 10:30pm and 03 May 2026 between 7:30am and 8:30pm at the charge of \$11,638.00 incl GST. Agreement of terms and conditions will be signed by all parties prior to the commencement of the hiring agreement and insurance sighted and kept on file.

Moved: Harel Saig**Seconded:** Kito Mukasa**Carried****Volunteers**

Recommendation:

That School Council approve and endorse the following volunteers working at the College during 2026:

- Helena Clements – School Council Parent Member
- Sharlene Connors - School Council Parent Member

Working With Children checks have been sighted and SAM4Schools OHS and Child Safety Policies have been agreed to.

Moved: Harel Saig**Seconded:** Kito Mukasa**Carried****Procurement / Agreements**

Recommendation:

That School Council approve and endorse the Commitment Deed Poll with:

- **Victorian School Building Authority** for the period 29/04/2026 to 30/06/2027 for the decommission of two existing solar power systems and replacement with an expanded 99kW capacity system – school funded cost \$57,490.95 incl. GST. GST exclusive amount to be funded from the College Building Fund.

Moved: Yvette Herft**Seconded:** Harel Saig**Carried**

Recommendation:

That School Council approve and endorse the Standard VET Purchasing Contract with:

- **Ripponlea Institute Pty Ltd** for the period 31/01/2026 to 13/12/2026 for the provision of tuition and materials for student enrolment in TAFE courses - \$2,806.12 per student incl. GST
- **William Angliss Institute** for the period 28/01/2026 to 18/12/2026 for the provision of tuition and materials for student enrolment in TAFE courses - \$2,694.00 per student incl. GST

Moved: Harel Saig**Seconded:** Sharlene Connors**Carried**

Recommendation:

That School Council sign and approve the service agreements with:

- **Rentokil Initial Pty Ltd** for the period 31/03/2026 to 21/04/2026 for the provision of one-off Intensive Knockdown Treatment, three-stage, three-week approach designed for rapid control and elimination of mouse activity - \$1,350.00 excl. GST

Moved: Kito Mukasa**Seconded:** Arshika Vikram Prakash**Carried**



- **Rentokil Initial Pty Ltd** for the period 22/04/2026 to 13/05/2026 for the extension of provision of one-off Intensive Knockdown Treatment, three-stage, three-week approach designed for rapid control and elimination of mouse activity - \$1,155.00 excl. GST
- **Rentokil Initial Pty Ltd** for the period 29/04/2026 to 30/04/2026 for the extension of one-off Wasp removal treatment - \$575.00 excl. GST

Moved: Kito Mukasa**Seconded:** Harel Saig**Carried**

Recommendation:

That School Council approve and endorse the procurement exemptions for payments to:

- **Allpro Paint Systems Pty Ltd** for the period 01/01/2026 to 31/12/2026 for the provision of painting works for Bentleigh Secondary College buildings - \$50,000.00 incl. GST
- **Pantour Pty Ltd** for the period 01/01/2026 to 31/12/2026 for the provision of bus transport - \$8,000.00 incl. GST
- **Ripponlea Institute** for the period 01/01/2026 to 31/12/2026 for the provision of tuition and materials for student enrolment in TAFE courses - \$2,806.12 incl. GST
- **William Angliss Institute** for the period 01/01/2026 to 31/12/2026 for the provision of tuition and materials for student enrolment in TAFE courses - \$2,694.00 incl. GST

Moved: Harel Saig**Seconded:** Emma Green**Carried**

Grants and Acquittals

Recommendation:

That School Council approve and endorse the 2026 Term 1 Sporting Schools Grant Acquittal.

Moved: Kito Mukasa**Seconded:** Harel Saig**Carried**

Disposal of Assets

Recommendation:

That the tabled lists of assets have been disposed of for the following reasons:

Retired / scrapped

Moved: Harel Saig**Seconded:** Kito Mukasa**Carried**

Program Budgets 2027 timeline

Recommendation:

That School Council approve and endorse the 2027 budget timeline as tabled.

Moved: Kito Mukasa**Seconded:** Harel Saig**Carried**

Recommendation

That School Council approve and endorse the Finance Report dated Wednesday May 2026.

Moved: Sharlene Connors**Seconded:** Emma Green**Carried**

Buildings and Grounds

Report presented by Marc Koenig

Motion:

That the May 2026 Buildings and Grounds and OHS Report as tabled be accepted.

Moved: Sharlene Connors**Seconded:** Michelle Kumarich**Carried**

Events/Excursions/Camps

Presented by Marc Koenig

Motion:

That the School Council approve and endorse the listed camps and excursions for pre-approval as per May 2026 report.

Moved: Emma Green**Seconded:** Harel Saig**Carried**

Child Safe Concerns

Nil



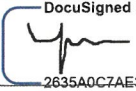
General Business

School Uniform – (Costs and DOE Policy)

Acting Principal to draft a community survey for review, with the intention of seeking broader community feedback regarding the school uniform and its role within the college.

Next Meeting: 25 June 2026

Closure of Meeting: The chairperson declared the meeting closed at 7:09 pm

School Council President:  DocuSigned by:
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College Principal: 