



Bentleigh Secondary College

STUDENT CONTRACT

Approved by School Council –May 2018

The purpose of this contract is to highlight the college's requirements with respect to student behaviour and school uniform. These are outlined in more detail in the student organiser.

1. STUDENT CODE OF CONDUCT

It is expected that students will abide by the Bentleigh Secondary College Code of Conduct which is based on the development of self-discipline relating to the following principles:

- the right to learn
- the right to be treated with respect
- the right to be safe

If a Bentleigh Secondary College student behaves in a way that does not allow any of the above three rights to be met, disciplinary steps will be taken to assist the student to become a more positive member of our community.

2. "BEING THE BEST YOU CAN BE"

All students are expected to work to the best of their ability in all classes. Students must be at school on time, bring all necessary books and equipment to each class, and make sure they are lined up ready to enter each class, each period of each day, on time. Co-operative learning is an essential part of the learning culture at our college, and all students are expected to work at building positive relationships with their fellow students, all teaching and non-teaching staff.

3. GENERAL REQUIREMENTS

- Students are required to arrive at the college at 8.45am for a 9.00am start.
- Students are not permitted to leave the college during the day (including recess and lunchtime).
- Students are required to arrive punctually to all classes and assemblies.
- Students are required to submit work on time.
- Students are to observe out-of-bounds restrictions as designated in the student organizer.
- Students must dispose of litter appropriately and respect the college environment.
- Students must observe the college's non-smoking rule both at school, and while travelling to and from school.
- The student organiser is an official college document. Students are not permitted to deface it. All lost or defaced organisers must be replaced at the students' cost.
- Students are expected to participate in all whole year level or college events.
- Promotion to the next year is not automatic and the Promotion Policy requires students to demonstrate academic and personal learning outcomes.

4. LOCKERS

Students are allocated a locker every year. The locker must always have a secure lock, be kept neat and tidy, and the locker area must also be kept neat and tidy. At the end of each year, the locker must be cleaned and presented to the next year level in the condition it was found at the beginning of the year.

5. TECHNOLOGY USE

All students must follow the guidelines outlined in the ICT Acceptable Use Policy and the Ethical and Responsible Use of Digital Technologies Policy.

6. MOBILE PHONES/ELECTRONIC DEVICES

Mobile phones/electronic devices are brought to the college at the owner's risk. The college does not take responsibility for any loss or damage to such devices. Mobile phones/electronic devices should be switched off and not visible in class. Inappropriate use of these devices will not be tolerated. Mobile phones may be used for educational purposes with the permission of the teacher.

7. UNIFORM

Students must wear the correct college uniform at all times as outlined in the Uniform Policy in the student organiser. Students may have pierced ears; a pair of simple studs or sleepers in the ear lobes only is acceptable. No earrings or studs of any type are to be worn in the nose, eyebrow or in any other part of the anatomy, even if covered with a band aid.

8. ATTENDANCE

Students are required to attend school every day. Students absences must follow the guidelines as outlined in the student organiser.

We have read the **2019 Student Contract** and agree to meet the college's requirements as summarized above and outlined in the student organiser.

EVALUATION

Review annually, with recommended changes being presented to College Council